



Bengeworth CE Academy

An Exceptional Church of England School

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Head of School Kings Road: **Hayley Potter**
Head of School Burford Road: **Kirsty Shaw**

18th September 2020

Dear Parents / Carers,

As the rate of COVID-19 continues to grow in the community, it is imperative that we do everything we can to keep children and staff safe and to ensure that we do not have to close the school or bubbles within.

We are asking therefore that you take the following action with immediate effect:

- Wear a face covering whilst on school premises
- Only **one** adult to accompany each family group of children
- Maintain a safe distance from others
- Follow the one way system
- **Do not** congregate outside the school premises

Thank you for your continued support.

Kind regards

Hayley Potter
Head of School
Kings Road

Kirsty Shaw
Head of School
Burford Road

