



Bengeworth CE Academy

An Exceptional Church of England School

Kings Road, Evesham, WR11 3EU

Tel: 01386 442047 Fax: 01386 48303

E-Mail: office@bengeworth.worcs.sch.uk

Webpage: www.bengeworthacademy.co.uk

Company Registration: 08943457

Headteacher: David Coaché

17th January 2019

Dear Parents/Carers,

Reminder - Start of Day Arrangements

Due to an increase in the amount of children arriving at school unaccompanied and on occasions, very early, we feel it necessary to remind you once again, of the start of day arrangements.

Children can be dropped off in the turning circle from 8.45am (no earlier). Please drop off in enough time for your child to walk sensibly to their classroom in time for the start of the school day at 9am. If you arrive late (after 9am) you must escort your child to the main entrance as classroom doors will be locked. Please do not allow your child to walk to the main entrance unaccompanied as there will be no staff supervising the gate/pathways after 9am.

Alternatively, if you walk your child to their classroom, the wooden gates to the playgrounds will be opened at approximately 8.45 am. Parents and children should not be on site until this time. Doors to the classrooms will be open to welcome children from 8.45 am for a 'soft start' to the school day. If you are late arriving (after 9am) the above applies and children should be escorted to the main entrance.

Breakfast Club & Early Birds

For children attending Breakfast Club. Please do not arrive any earlier than 7.45am. Children should be escorted to the main entrance and handed over to a member of staff inside the building. Please do not allow your child to walk unaccompanied from the turning circle, your parked vehicle, or from any point along the entrance path.

For children attending Early Birds. Please do not arrive any earlier than 8.30am. The above applies that children need to be escorted in to the building. Please do not allow your child to walk unaccompanied from the turning circle, your parked vehicle or from any point along the entrance path.

Thank you for your continued support.

Hayley Potter

Hayley Potter
Head of School, Kings Road

