



Bengeworth CE Academy

An Exceptional Church of England School

Kings Road, Evesham, WR11 3EU

Tel: 01386 442047 Fax: 01386 48303

E-Mail: office@bengeworth.worcs.sch.uk

Webpage: www.bengeworthacademy.co.uk

Company Registration: 08943457

Headteacher: David Coaché

Friday 14th September 2018,

Tapestry – An Online Learning Journal

Dear Parents,

This year we have chosen to use an online system called Tapestry to record your child's learning and "wow" moments in Reception. Tapestry is a tool which can be accessed on a computer or laptop, and also on any Apple or Android device such as a tablet or smartphone. We have chosen this company because their system is a secure and exciting way of keeping track of your child's development and their time with us.

We will be able to instantly upload photos, videos and observations of your children and you will then have access to this information (using the email address you provided on your child's information form when joining us and a secure password to log in) so that you can share and celebrate learning at home too. Parents/carers can also add their own photos and comments to the journal and account details will be sent home shortly.

Safeguarding our children is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by school staff who use the system and you as parents/carers using your own log on. You will only have access to your child's own journal and this cannot be seen by other parents. However, children in the class will sometimes be photographed with others as they inevitably work closely together each day. For this reason, we would like permission for your child to appear in photographs within other children's Learning Journals.

It is crucial that you do not share photos or videos from your child's journal on social media or through other online platforms. Any incidents where this confidentiality is broken will be regarded as a breach of the General Data Protection Regulation (GDPR) and will result in your access to the system being withdrawn.

We are, however, very excited about introducing this system in our school and would like you to find out more about it too. On the back of this letter you will find some 'Frequently Asked Questions' about the system and would also like to signpost you to Tapestry's website where you will find lots of information and videos:

<http://eyfs.info/tapestry-info/introduction>

Attached to this letter is a permission and information slip to allow us to set up a Tapestry account for your child. Please sign and return it to your child's teacher as soon as possible. You will be given your account details during the Curriculum Evening on Monday 1st October 2018.

If you have any further questions please do not hesitate to contact me.

Kind regards

Mrs Harley-Preller

Phase R/1 Leader





Bengeworth CE Academy

An Exceptional Church of England School

Kings Road, Evesham, WR11 3EU

Tel: 01386 442047 Fax: 01386 48303

E-Mail: office@bengeworth.worcs.sch.uk

Webpage: www.bengeworthacademy.co.uk

Company Registration: 08943457

Headteacher: David Coaché

Frequently Asked Questions

Why use an online system?

Hand writing observations, printing out photos, cutting out and sticking all of these into a paper book is very time consuming. By taking photos and videos that can be instantly uploaded this increases the time that staff can spend with your children, supporting their learning.

We were also impressed with the way in which parents can instantly see what their child has been up to and can also share it with family members such as grandparents.

How do I get onto the system?

If you consent to us using Tapestry for your child, school will set up an account for you and provide you with log on details.

Tapestry can be accessed online at: <http://eyfs.info/tapestry-info/introduction>

It is available as a free app from the Apple Store and also on Android devices.

We will ask you to provide us with an email address so that we can set you up a personal account. This will be a secure way of logging in, and you will only be able to see your own child's book.

I don't have a computer, laptop, tablet or smartphone. How can I access Tapestry?

If you are unable to access the Internet on any device at home, then you will still be able to access your child's book by arranging a mutually convenient time with your child's teacher / key person to come into school. You will be provided with access to your child's account and support if needed.

I am not very confident with computers or the Internet. How can I access Tapestry?

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems, a member of the Early Years Team will be happy to support you.

Why do you need my email address?

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new entry has been added for your child.





Bengeworth CE Academy

An Exceptional Church of England School

Kings Road, Evesham, WR11 3EU

Tel: 01386 442047 Fax: 01386 48303

E-Mail: office@bengeworth.worcs.sch.uk

Webpage: www.bengeworthacademy.co.uk

Company Registration: 08943457

Headteacher: David Coaché

Tapestry – An Online Learning Journal Permission Slip

Child's Name: _____

Class (please circle): Reception Avon (Miss Muitt) Reception Severn (Mrs Packer) Reception Teme (Mrs Lowe)

- I do/ do not give permission for an online Tapestry Learning Journey to be created and maintained for my child.
- I do/ do not give permission for my child's photo to appear in any group photos used in Learning Journeys.
- I agree not to electronically share, by social media or other platforms, any part of my child's Learning Journey.

Parent/Carer signature: _____

Date: _____

Please return this slip to your child's teacher by Friday 21st September 2018.

***Please note we will use the email address provided for Contact Number 1 on our school system. If you do not wish for this email address to be used please inform the office as soon as possible.**

